

STATE RENT SUPPLEMENT PROGRAM
HOUSING AND COMMUNITY DEVELOPMENT CORPORATION OF HAWAII

1002 North School Street
Honolulu, Hawaii 96817
Telephone: (808) 832-5960 TTY: (808) 832-6083 (Hearing Impaired)

Applications Office Hours: 8:15 AM to 12:15 PM, 1:00 PM to 4:00 PM, Monday through Friday
(Closed Holidays)

What is Rent Supplement?

The Rent Supplement Program is a State-funded program. It helps eligible families pay part of their monthly rent. Each family must pay at least 30% of their adjusted family income for rent. The difference between that amount and the total monthly rent, up to a maximum of \$160.00 per month, is paid directly to the owner or his agent. The rental unit is inspected to determine that it is a standard unit.

HOW TO APPLY:

A family member may come in person to the above address for an application.

WHO CAN QUALIFY?

Each family must meet the following requirements:

1. Must be in a proper size unit for its family size.
2. Must not be receiving financial assistance from Department of Human Services.
3. Provide reasonable assurance that they can pay their rent on time.
4. Must not have any outstanding debts owed to the Housing and Community Development Corporation of Hawaii (formerly known as the Hawaii Housing Authority).
5. Must be a resident of the State of Hawaii.
6. Must not own or have majority interest in a dwelling unit on the same island on which they seek Rent Supplement assistance.
7. Must be within the following income limits.

	<u>INCOME LIMITS</u>							
NUMBER OF PERSONS:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
OAHU	24,950	28,500	32,100	35,650	38,500	41,350	44,200	47,050

	<u>ASSET LIMIT</u>
For Elderly Families:	Total assets cannot exceed two times the applicable income limit.
For Non-Elderly Families:	Total assets cannot exceed one-and-one half times the applicable income limit.

HOW TO BECOME AN APPLICANT?

Once an application is submitted, preliminary determination of eligibility is made, based on the information given by the applicant. If eligible, the applicant is registered for the program and placed on the waiting list. If ineligible, the application is denied. Notification of either action will be sent to the applicant.

Other than the priority given to those who are being displaced by government action, an applicant will be placed on the waiting list by the date the application is received at our office. The waiting period is determined by the number of applicants and the amount of funding available.

When an applicant's turn comes up, a contact letter is sent with applicable forms and instructions on what steps must be followed. When the verification of income, assets, and family composition establishing the applicant's eligibility are completed, the supplement is approved.

CONTINUED PARTICIPATION:

Eligibility reviews are conducted once every 12 or 24 months. Rent Supplement payments are adjusted at that time, if indicated.

If a family is found ineligible, payments will be stopped. The family may remain in the unit with the approval of the Landlord and pay full rent.

FOR MORE INFORMATION ON THE RENT SUPPLEMENT PROGRAM, CALL OR COME IN TO OUR OFFICE.